C:\Users\Owner\Desktop\logo.png

**Formulize Integration**

**Installation Guide**

**Installation Instructions**

Prior to installing the Formulize Integration extension, you need to have Joomla (Version 2.5) and Formulize (Standalone Version … available at www.freeformsolutions.ca/formulize) running on the same server.

The Formulize Integration extension is made of two parts, a component and a plugin. Those two parts will be installed in one step by uploading and installing the zipped file pkg\_formulize.zip. This zipped file includes plg\_formulize.zip and com\_formulize.zip and both of those zipped files will be installed automatically, one after the other.

**Installation Steps:**

1. Make sure you have Joomla 2.5 and Formulize Standalone Version … running on the same server.
2. Download the extension at ....
3. Go to the Extension Manager.
4. Using the Upload Package File, browse your computer for the file pkg\_formulize.zip and hit Upload & Install.
5. Go to the Plug-in Manager.
6. Using the Filter, search for Formulize Plug-in and enable the Plug-in.
7. Make sure there's a green check mark beside Formulize Plug-in in the Status column.

**Important Note:**

If you don't want the user management synchronization between the two systems, you can skip steps 5 through 7. Skipping those steps will keep the Plug-in disabled, preventing Joomla and Formulize to perform useless operation in the background.

**Initial Configuration**

After installing the Formulize Integration extension into Joomla, the extension needs to be configured. Recall that in order for the extension to work, Joomla and Formulize need to be running side by side on the same server.

**Configuration Steps:**

1. If you want to synchronize the user management between the two systems, make sure the Formulize Plug-in is enabled.
2. From the Component Menu, choose Formulize.
3. In the component backend administration, hit the button Configure on the upper right.
4. In the text field of the Parameters tab, enter the path to your Formulize standalone installation. (Example: C:/…/www/websites/your\_Formulize\_website)
5. If you want to synchronize the user management between the two systems, click on the Initial Sync link. Note that you can hit that link as many times as you want.